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EXTRAORDINARY

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GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF INDUSTRIES
UDYOG SADAN
ITANAGAR
WWW.indarun.gov.in

NOTIFICATION

The 27th September, 2011

No. IND/SIP-E/225/2010.—In pursuance of the State Industrial Policy 2008 and Arunachal Pradesh Industrial Tax Incentives Order, 2010 the partial exemption of VAT upto 99% (Ninety nine percent) with reference to section 3.1 of Part-I of the said order shall come into force with immediate effect.

Further, it is to notify that the Director of Industries, Department of Industries, Government of Arunachal Pradesh is designated as the authority to issue the "Eligibility Certificate".

This issues with the approval of Competent Authority.

M.Pertin, IAS,
Commissioner (Industries),
Government of Arunachal Pradesh,
Itanagar.

2. Registration certificate from the District Industries Centre (EM Pt-I & II) and LI/IL/IEM etc., if any.
3. Land and Building :
 - (c) In case of Government land allotted by Government; Allotment Letter, Trace map and receipt of the premium paid to the Government for the allotment.
 - (d) In case of lease hold land from a private owner ; Lease Deed Agreement alongwith the Trace map.
 - (e) In case of Government land allotted by any Government agency :
 - (i) Allotment letter and Trace map :
 - (ii) Deed of agreement :
 - (f) In case of Industrial shed allotment by any Government agency :
 - (i) Allotment letter :
 - (ii) Deed of agreement :
4. Sanction letter from the Financial Institution/Bank for Term Loan and Working Capital Loan.
5. Power :
 - (i) Power sanction letter.
 - (ii) Estimate of cost prepared by the Power Department.
 - (iii) Test report.
 - (iv) First Bill.
 - (v) NOC for installation of generating set from the concerned authority.
6. List of plant and machinery including all bills/vouchers/money receipt.
7. Certificate from a Chartered Accountant for capital investment.
8. (i) List of employees indicating category, status, date of joining, monthly pay (based on daily attendance register of the unit on the date of application for the grant of eligibility certificate).
 - (ii) Employment certificate from the District Employment Officer.
9. (i) Project report.
 - (ii) Money receipt from the consultant for being preparation of the project report.
10. Bill(s) money receipt(s) on the purchase of raw material(s).
11. Challan against the sale of finished product(s).
12. Source of own finance/equity with supporting documents.
13. No objection Certificate from the local bodies/authority and trade licenses.
14. NOC from the Pollution Control Board of Arunachal Pradesh.
15. Balance sheet for the last accounting year.
16. Copy of registration under Arunachal Pradesh Goods Tax Act, 2005.
17. Latest Income Tax clearance certificate in the name of the unit.
18. Eligibility certificate issued, if any to the unit before its expansion.
19. Any other documents sought for by the authority concerned.

ELIGIBILITY CERTIFICATE
UNDER STATE INDUSTRIAL POLICY 2008 OF ARUNACHAL PRADESH
[Category "C"]

No.

Date :

Certified that M/s.....bearing MSME/IEM/
 LI/IL registration No.....is granted Eligibility Certificate for claiming incentive
 under "State Industrial Policy of Arunachal Pradesh 2008" and for claiming exemption of tax under the
 "Arunachal Pradesh Industrial Tax Incentive Order, 2010" particulars of the unit.

1. (a) Name of the Unit :
- (b) Office address with telephone No.
- (c) Factory address with telephone No.

ANNEXURE - I**APPLICATION FORM FOR GRANT OF ELIGIBILITY CERTIFICATE FOR CLAIMING INCENTIVES
UNDER STATE INDUSTRIAL POLICY, 2008 OF ARUNACHAL PRADESH****[Category "A" Units]**

1. (a) Name of the Unit
- (b) Office address with telephone No. (if any)
- (c) Factory address with telephone No. (if any)
2. (a) Constitution of the unit (please specify whether Proprietarily /Partnership/Private Limited/ Limited Company/ Co-operative Society).
- (b) Name (s), permanent address(es) and present address(es) of the Proprietor/ Partners/Directors of the Board of Directors/Secretary and President of the Co-operative /Trustee with the mention of their permanent Account Number (PAN) if any given by the income tax authority.
- (c) Date of Registration under the Companies Act/of the concerned Act (The Act should be clearly stated)
- (d) Address of Registered Office of the company.
3. (a) Details of Registration of the Unit under MSME
 - (i) EM Part-I Registration No.
 - (ii) EM Part-II Registration No.
- (b) Large
Number and date of Industrial License /Letter of Intent/Industrial Entrepreneurs Memorandum...
4. (a) Subsidy Registration Number:
 - (i) Common Subsidy Registration Number and Date under NEIIPP, 2007
 - (ii) Transport Subsidy Scheme Registration Number and Date
5. Whether the Project Report has been prepared and if so.
 - (a) Name of the Consultant
 - (b) Amount paid as Consultancy fees
6. Details of the Land and Buildings of the unit.
 - A. Details of land
 - (i) Please specify, whether the land is Private /leased hold/allotted by the Government Agencies.
 - (ii) If own land :
 - (a) Specify the mode of owning such as by way of inheritance, gift or purchase etc.
 - (b) Total area
 - (c) Location.
 - (d) Allotment Number and Date
 - (iii) If held under lease:
 - (a) Name and address of the owner of the land
 - (b) Total area of the land
 - (c) Date of agreement of lease
Date of registration of the lease and
 - (d) Amount paid for the lease agreement.
 - (e) Lease Deed of the agreement period as per the registered deed of the agreement
 - (iv) If the land allotted by the Govt/ Govt. agencies :
 - (a) Name of the agency
 - (b) Date of agreement
 - (c) Annual rent/premium payable.
 - (d) Total area allotted and its location.
 - B. Details of building:
 1. Whether the factory building has been constructed, if so :
 - (a) Date of starting and completion of the civil works Total area under construction

- II. If factory shed has been allotted by the Government agencies :
- (a) Name of the agency.
 - (b) Total covered area and open area allotted.
 - (c) Annual rent fixed for the premises including the shed and the open space
 - (e) Date of agreement
 - (f) Total floor area
- III. If the premises have been rented from private parties :
- (a) Name and address of the owner of the premises
 - (b) Total floor area with the location of the premises
 - (c) Date of the agreement in respect of rent
 - (d) Annual rent for the premises.
7. **Capital Investment.**
- (i) Land
 - (ii) Site development
 - (iii) Building
 - (a) Office building
 - (b) Factory building
 - (iv) Plant and Machinery
 - (v) Accessories
 - (vi) Installation and electrification
 - (vii) Other fixed assets
 - (viii) Preliminary and preoperative expenses
- Total :
8. **Means of finance**
- (i) Equity Capital
 - (ii) Margin Money
 - (iii) Share Capital from the Government
 - (iv) Any other sources
 - (v) Borrowing
- Total :
9. **Financial Assistants received :**
- (i) Name (s) of the financial institution (s)
 - (ii) Amount Sanctioned
 - (iii) Term Loan
 - (a) Date of Sanction
 - (b) Amount Sanctioned :
 - (c) Amount disbursed till date
 - (d) Name of the Institution(s)
 - (iv) Working capital
 - (a) Date of Sanction
 - (b) Amount Sanctioned
 - (c) Amount disbursed till date
 - (d) Name of the Institution(s)
- 10 **Power etc.**
- (a) Actual Power requirement
 - (b) Date of sanction of power and quantum
 - (c) Date of approval of Test report
 - (d) Connected load and date of connection
 - (e) Meter allotted and its number
 - (f) First bill and money receipt No. and date
 - (g) Average power requirement (in Kwh)

11. Date of commencement of production :

12. Details of the production of the unit :

Sl. No.	Name(s) of product(s)	Annual Installed capacity		Actual Production during the last year/from the date of going into Commercial production to the date of submission of the application.		Remarks
		Quantity	Value in rupees	Quantity	Value in rupees	
A	B	C	D	E	F	G
1.						
2.						
3.						
4.						
5.						
6.						

13. Raw Materials :

(a) Details of Raw materials utilized by the unit :

Sl. No.	Name(s) of the raw materials	Annual requirement		Utilisation during the last year or from the date of going into Commercial production to the date of submission of the application.		Remarks
		Quantity	Value in rupees	Quantity	Value in rupees	
1	2	3	4	5	6	7
1.						
2.						
3.						
4.						
5.						

(b) Source(s) of Raw materials utilised by the unit :

Sl. No.	Name(s) of the raw materials	Whether the source of supply is within the State/outside the state	Name and address of the supplier of raw material(s) private/ Government Organization /Public Sector Undertakings
1	2	3	4
1.			
2.			
3.			
4.			

14. Sales of finished product (s) :

Sl. No.	Name(s) of product(s)	Product(s) sold during the last year/from the date of going into commercial production to the date of submission of the Application				Remarks
		Within the State		Outside the State		
		Quantity	Value in rupees	Quantity	Value in rupees	
1	2	3	4	5	6	7
1.						
2.						
3.						
4.						

15. Subsidies availed by the Unit :

Schemes Name	2008-2009	Amount	2009-2010	Amount	2010-2011	Amount
A	B	C	D	E	F	G

Total :

16. Employment position in the Unit :

Sl. No.	Category	No. of employees, who are		Total	Remarks
		APST	NON-APST		
1	2	3	4	5	6
1.	Managerial				
2.	Supervisory				
3.	Skilled				
4.	Semi skilled				
5.	Others				
	Total				

17. Eligibility Certificate applied for the incentives.

Sl. No.	Name of the incentive(s) applied for	Period of applicability
1	2	3
1.		
2.		
3.		

18. Declaration.

I/We hereby solemnly declare that the information furnished in this application for the grant of Eligibility Certificate claiming the various incentives are correct and true to the best of my/our knowledge and belief.

Signature of the applicant(s)
Seal

Place :

Date :

Certificate from the Registered Chartered Accountant

I/We hereby certify that M/S..... (name of the unit) has made the following capital investment in their unit prior going into commercial production on..... at..... for manufacturing of..... by the unit.

Sl.#	Item(s) of Fixed Assets	Value in Rupees
1	Cost of land including the purchase value, registration etc.	
2	Cost of development of land including boundary wall, approached road, if any (please specify).	
3	(a) Cost of the building. (b) Office building. (c) Architect's fees.	
4	Cost on plant and machinery.	
5	Accessories.	
6	Electrical installation.	
7	Loading, un-loading, transportation, octroi duties, erection expenses etc.	
8	Pre-operative and preliminary expenses to be capitalized.	
9	Miscellaneous fixed assets.	

I/We have checked the books of accounts inclusive of the invoices etc. and certify that the aforesaid information are verified and certified to be true. I/We also certify that all the aforesaid items have been duly paid for and no credit is arisen there against in the books of the unit.

Date :

Signature of the Chartered Accountant

Place:

Registration No.

Certified/attested photocopies of the documents to be submitted alongwith the Application in Annexure-I of category "A"

1. Constitution of the unit :
 - (a) In case of partnership unit, registered deed of partnership with general power of attorney.
 - (b) In case of private limited/public limited company :
 - (i) Registration certificate under the Companies Act :
 - (ii) Memorandum and Articles of Associations :
 - (iii) List of board of Directors :
 - (c) In case of co-operative society.
 - (i) Resolution of the General Body for registration of the unit under MSME, if any :
 - (ii) Registration certificate :
 - (iii) Memorandum of Articles of Association :
2. Registration certificate from the District Industries Centre (EM Pt-I & II) and LI/IL/IEM etc., if any.
3. Land and building :
 - (a) In case of Government land allotted by Government: Allotment Letter, Trace map and receipt of the premium paid to the Government for the allotment.
 - (b) In case of lease hold land from a private owner: Lease Deed Agreement alongwith the trace map.
 - (c) In case of Government land allotted by any Government agency :
 - (i) Allotment letter and trace map :
 - (ii) Deed of agreement :
 - (d) In case of industrial shed allotment by any Government agency :
 - (i) Allotment letter :
 - (ii) Deed of agreement :
4. Sanction letter from the Financial Institution/Bank for Term Loan and Working Capital Loan.
5. Power :
 - (i) Power sanction letter.
 - (ii) Estimate of cost prepared by the Power Department.
 - (iii) Test report.
 - (iv) First bill
 - (v) NOC for installation of generating set from the concerned authority.
6. List of plant and machinery including all bills/vouchers/money receipt.
7. Certificate from a Chartered Accountant for capital investment.
8. (i) List of employees indicating category, status, date of joining, monthly pay (based on daily attendance register of the unit on the date of application for the grant of eligibly certificate).
 - (ii) Employment certificate from the District Employment Officer.
9. (i) Project report
 - (ii) Money receipt from the consultant for being preparation of the project report.
10. First bill(s) money receipt(s) on the purchase of raw material(s).
11. Challan against the first sale of finished product(s).
12. Source of own finance/equity with supporting documents.
13. No Objection Certificate from the local bodies/authority and trade licenses, if any.
14. Copy of registration under Arunachal Pradesh Goods Tax Act, 2005.
15. NOC from the Pollution Control Board of Arunachal Pradesh.
16. Any other documents sought for by the authority concerned.

**ELIGIBILITY CERTIFICATE
UNDER STATE INDUSTRIAL POLICY 2008 OF ARUNACHAL PRADESH
[Category "A"]**

No.

Date:

Certified that M/s. bearing MSME EM/ IEM/LI/IL registration No. is granted Eligibility Certificate for claiming incentive under "State Industrial Policy of Arunachal Pradesh 2008" and for claiming exemption of tax under the "Arunachal Pradesh Industrial Tax Incentive Order, 2010" Particulars of the Unit.

1. (a) Name of the Unit:
(b) Office address with telephone No.
(c) Factory address with telephone No.
2. (a) Constitution of the Unit.
(b) Name and address of the proprietor/ partners/Board of Directors/Secretary and President of the Co-operative Society/ Trustee.
(c) Permanent Account No. (PAN) issued if any by the Income Tax Authority in respect of the Unit.
(d) Permanent Account No. (PAN) issued if any by the Income Tax Authority in respect of the proprietor/ Partners/Board of Directors/Secretary and President of the Co-operative Society/Trustee.
3. IEM/ EM Part-I or II No. and Date
4. Date of commencement of commercial production/Propose Date
5. Registration No. and under Arunachal Pradesh Goods Tax Act 2005.
6. Fixed capital investment.
(a) Land.
(b) Building connected directly with Manufacturing process.
(c) Plant and machinery

Total:

- | | |
|--|----------------------------------|
| 7. Name of the finished products.
Item(s) | Annual installed capacity |
| 1. | |
| 8. Name of the raw materials | Annual requirement |
| 1. | |
| 2. | |
| 9. (a) No. of employees.
(b) Percentage of APST in the Unit | |
| 10. Date of approval of the Unit under the Scheme | |
| 11. Eligibility Certificate issued for the incentives | Period of validity. |
| 1. | |
| 2. | |

Signature of the competent authority.

Office seal

Date :

Place :

**APPLICATION FORM FOR GRANT OF ELIGIBILITY CERTIFICATE FOR CLAIMING INCENTIVES
UNDER STATE INDUSTRIAL POLICY 2008 OF ARUNACHAL PRADESH
[Category "B" Units]**

1. (a) Name of the Unit
- (b) Office address with telephone no. (if any)
- (c) Factory address with telephone no. (if any)
2. (a) Constitution of the unit (please specify whether Proprietarily /Partnership/Private Limited/ Limited Company/ Co-operative Society).
- (b) Name (s), permanent address(es) and present address(es) of the Proprietor/ Partners/Directors of the Board of Directors/Secretary and President of the Co-operative /Trustee with the mention of their Permanent Account Number (PAN) if any given by the income tax authority.
- (c) Date of Registration under the Companies Act/of the concerned Act (The Act should be clearly stated)
- (d) Address of Registered Office of the company.
3. Details of Registration of the Unit under MSME
 - (i) EM Part-I Registration No.
 - (ii) EM Part-II Registration No.
 - (iii) Large
Number and date of Industrial License /Letter of Intent/Industrial Entrepreneurs Memorandum...
4. (a) Subsidy Registration Number:
 - (i) Common Subsidy Registration Number and Date under NEIIPP2007
 - (ii) Transport Subsidy Scheme Registration Number and Date
5. Whether the prior approval has been given by the implementing agency for expansion?
 - (a) If yes, the date of approved
 - (b) Name of the consultant who had prepared the project report
 - (c) Amount paid as Consultancy Fee
6. Details of the Land and Buildings of the unit.

Details of land

 - (i) Please specify, whether the land is Private /leased hold/allotted by the Government Agencies.
 - (ii) If own land :
 - (a) Specify the mode of owning such as by way of inheritance, gift or purchase etc.
 - (b) Total area
 - (c) Location.
 - (d) Allotment Number and Date
 - (iii) If held under lease :
 - (a) Name and address of the owner of the land
 - (b) Total area of the land
 - (c) Date of agreement of lease
Date of registration of the lease and
 - (d) Amount paid for the lease agreement.
 - (e) Lease Deed of the agreement period as per the registered deed of the agreement
 - (iv) If the land allotted by the Government/Government agencies :
 - (a) Name of the agency
 - (b) Date of agreement

- (c) Annual rent/premium payable.
- (d) Total area allotted and its location.

B. Details of building :

- (i) Whether the factory building has been constructed, if so :
 - (a) Date of starting and completion of the civil works
 - (b) Total area under construction
- (ii) If factory shed has been allotted by the Government agencies :
 - (a) Name of the agency
 - (b) Total covered area and open area allotted.
 - (c) Annual rent fixed for the premises including the shed and the open space.
 - (d) Date of agreement
 - (e) Total floor area.
- (iii) If the premises have been rented from private parties :
 - (a) Name and address of the owner of the premises
Total floor area with the location of the premises
 - (b) Date of the agreement in respect of rent
Annual rent for the premises.

7. Date of production

- (a) Prior to completion of substantial expansion
- (b) After completion of substantial expansion

8. Details of capital investment in the unit.

Sl. No	Item(s)	Prior to completion of substantial expansion	Additional investment made	Total investment after substantial expansion
(i)	Land			
(ii)	Site development			
(iii)	Building			
(a)	Office building			
(b)	Factory building			
(iv)	Plant and Machinery			
(v)	Accessories			
(vi)	Installation and			
(vii)	Electrification			
(viii)	Other fixed assets Preliminary and preoperative expenses			
	Total			

9. Source of additional investment:

- (a) Promoter's contribution.
 - (b) Other sources:
 - (c) Finance assistance from the financial institution/Banks:
- Total :

10. Details of financial assistance received by the Unit from the Bank/Financial Institutions/Government Organization:

Sl. No.	Name of the Financial Institution/Bank/ Government Organization	Nature of assistance like Term Loan/CC Limit/Margin money/Equity	Prior to substantial expansion	After substantial expansion	Remarks
1	2	3	4	5	6

11 Power :

Sl. No.	Item(s)	Prior to substantial expansion (kwh)	Additional (kwh)	Total after substantial expansion (kwh)
1	2	3	4	5
1.	Sanction of power			
2.	Date of sanction with letter No.			
3.	Date of connection of power			
4.	Connected load			

12. Cost of connection of power :

(a) Prior to substantial expansion :

(b) After substantial expansion :

13. (a) Details of production :

(i) Prior to substantial expansion:

(Please furnish information for last 3 years)

Sl. No.	Name(s) of the product(s)	Annual installed capacity	Actual production during the year before undergoing substantial expansion		Percentage of utilisation of installed capacity	
			Quantity	Value in rupees		
1	2	3	4	5	6	7
1.						
2.						
3.						
4.						
5.						

(ii) After Substantial Expansion

Sl. No.	Name(s) of the product(s)	Annual installed capacity	Actual production during the last year/or from the date of going into commercial production to the date of submission of application		Percentage of utilisation of installed capacity	
			Quantity	Value		
1	2	3	4	5	6	7

(b) Total increase production expressed in percentage viz., total of (ii) minus total of (i) divided by total of (i) and multiplied by 100.

14. Raw materials

(a) Details of raw materials utilized by the unit:

(i) Prior to substantial expansion. (Please furnish information for last 3 years)

Sl. No.	Name(s) of the raw materials	Actual annual requirement		Utilisation during the year		Remarks
		Quantity	Value in rupees	Quantity	Value in rupees	
1	2	3	4	5	6	7

(ii) After Substantial Expansion

Sl. No.	Name(s) of the raw materials	Actual annual requirement		Utilisation during the last accounting year or from the date of going into commercial production to the date of submission of the application		Remarks
		Quantity	Value	Quantity	Value in rupees	
1	2	3	4	5	6	7

(b) Source(s) of raw materials utilised by the unit.

Sl. No.	Name of the material(s)	Whether the source of supply is within the State/Outside the State	Name and address of the supplier of raw materials, private/Government organization/ public sector undertakings
1	2	3	4
1.			
2.			
3.			

15. Sale(s) of finished product(s)

(a) Prior to substantial expansion
(Please furnish information for last 3 years)

Sl. No.	Name(s) of the product(s)	Product(s) sold during the last accounting year				Remarks
		Within the State		Outside the State		
		Quantity	Value in rupees	Quantity	Value in rupees	
1	2	3	4	5	6	7

(b) After substantial expansion.

Sl. No.	Name(s) of the product(s)	Product(s) sold during the last accounting year/from the date of going into commercial production to the date of submission of the application				Remarks
		Within the State		Outside the State		
		Quantity	Value	Quantity	Value	
1	2	3	4	5	6	7

16. Employment position in the unit.

Sl. No.	Category	Prior to substantial expansion No. of employees who are		After expansion substantial No. of employees who are		Total
		APST	NAPST	APST	NAPST	
1	2	3	4	5	6	7
	Managerial Supervisory Skilled Semi-skilled Others Total					

17. Subsidy availed by the Unit :

Sl. No.	Subsidy scheme	Prior to substantial expansion availed Subsidy		After expansion substantial availed subsidy		Total
		Year	Amount	Year	Amount	
1	2	3	4	5	6	7

18. Eligibility certificate applied for the incentives :

Sl. No.	Name of the incentive(s) applied for	Period of applicability
1	2	3
1.		

19. Declaration :

I/We hereby solemnly declare that the information furnished in this application for the grant of Eligibility Certificate claiming the various incentives are correct and true to the best of my/our knowledge and belief.

Place :
Date :

Signature of the applicant(s)
Seal:

Certificate from the Registered Chartered Accountant

I/We hereby certify that M/S (name of the unit) has made the following capital investment in their unit at (location of the unit) for expansion of unit from to the unit is engaged in production of and gone into commercial production after substantial expansion on

Sl. No.	Item of fixed assets	Investment prior to Substantial Expansion (Gross value in rupees)	Additional investment made for Substantial expansion (Value in rupees)	Total capital investment (Value in rupees)
		3	4	5
1	2			

1. Cost of land including the purchase value, registration etc.
2. Cost of development of land including boundary wall, approached road, if any (please specify)
3. (a) Cost of the building
(b) Office building
(c) Architect's fees
4. Cost on plant and machinery.
5. Accessories.
6. Electrical installation.
7. Loading, un-loading, transportation, octroi duties, erection expenses etc.
8. Pre-operative and preliminary expenses to be capitalized.
9. Miscellaneous fixed assets.

I/We have checked the books of accounts inclusive of all bills, vouchers, money receipts, invoices and certify that the aforesaid information are verified and certified to be true. I/We also certify that all the aforesaid items have been duly paid for and no credit is arisen there against in the books of the unit.

Date :
Place :

Signature of the Chartered Accountant
Registration No.

Certified/attested photocopies of the documents to be submitted alongwith the Application in Annexure-II of category "B"

1. Constitution of the unit.
 - (a) In case of partnership unit, registered deed of partnership with general power of attorney.
 - (b) In case of private limited/public limited company.
 - (i) Registration certificate under the Companies Act.
 - (ii) Memorandum and Articles of Associations.
 - (iii) List of board of Directors :
 - (c) In case of co-operative society.
 - (i) Resolution of the General Body for registration of the unit under MSME, if any :
 - (ii) Resolution certificate :
 - (iii) Memorandum of Articles of Association
2. Registration certificate from the District Industries Centre (provisional and permanent) and LI/IL/IEM etc., if any.
3. Land and building :
 - (a) In case of Government land allotted by Government : Allotment Letter, Trace map and receipt of the premium paid to the Government for the allotment.
 - (b) In case of lease hold land from a private owner : Lease Deed Agreement alongwith the trace map.
 - (c) In case of Government land allotted by any Government agency :
 - (i) Allotment letter and trace map:
 - (ii) Deed of agreement :
 - (d) In case of industrial shed allotment by any Government agency :
 - (i) Allotment letter :
 - (ii) Deed of agreement :
4. Sanction letter from the Financial Institution/Bank for Term Loan and Working Capital Loan.
5. Power [Prior and after expansion].
 - (i) Power sanction letter.
 - (ii) Estimate of cost prepared by the Power Department.
 - (iii) Test report.
 - (iv) First bill of.
 - (v) NOC for installation of generating set from the concerned authority.
6. List of plant and machinery including all bills/vouchers/money receipt prior and after expansion.
7. Certificate from a Chartered Accountant for fixed investment.
8.
 - (i) List of employees prior and after expansion indicating category, status, date of joining, monthly pay (based on daily attendance register of the unit on the date of application for the grant of eligibly certificate).
 - (ii) Employment certificate from the District Employment Officer.
9.
 - (i) Project report/Scheme of the unit.
 - (ii) Money receipt from the consultant for being preparation of the project report.
10. First bill(s) money receipt(s) on the purchase of raw material(s)
11. Challan against the first sale of finished product(s).
12. Source of own finance/equity with supporting documents.
13. No objection certificate from the local bodies/authority and trade licenses.
14. NOC from the Pollution Control Board of Arunachal Pradesh.
15. Balance sheet for the last accounting year preceding the date of completing of expansion.
16. Copy of registration under Arunachal Pradesh Goods Tax Act 2005.
17. Latest income tax clearance certificate in the name of the unit.
18. Eligibility certificate issued, if any to the unit before its expansion.
19. Any other documents sought for by the authority concerned.

**ELIGIBILITY CERTIFICATE
UNDER STATE INDUSTRIAL POLICY 2008 OF ARUNACHAL PRADESH
[Category "B"]**

Date :

No.

Certified that M/s. bearing MSME EM/EM/LI/IL registration No. is granted Eligibility Certificate for claiming incentive under "State Industrial Policy of Arunachal Pradesh 2008" and for claiming exemption of tax under the "Arunachal Pradesh Industrial Tax Incentive Order, 2010" Particulars Of The Unit.

1. (a) Name of the Unit.
(b) Office address with telephone No.
(c) Factory address with telephone No.
2. (a) Constitution of the Unit.
(b) Name and address of the proprietor/partners/
Board of Directors/Secretary and President of
the Co-operative Society/Trustee.
(c) Permanent Account No. (PAN) issued if any by
the Income Tax Authority in respect of the Unit.
(d) Permanent Account No. (PAN) issued if any by
the Income Tax Authority in respect of the proprietor/
Partners/Board of Directors/Secretary and
President of the Co-operative Society/Trustee.
3. (a) Date of commencement of commercial
production prior to substantial expansion.
(b) Date of commercial production after substantial
expansion.
4. (a) EM-Pt-I & II No. & Date.
(b) Expansion Approval No. & Date.
5. Registration No. & Date under Arunachal Pradesh Goods Tax act 2005.

4. Fixed capital investment.

Prior expansion	Additional investment made	Total investment after substantial expansion
(i) Land.		
(ii) Building connected directly with manufacturing process.		
(iii) Plant and machinery.		
Total		

6. A. Name of the finished products.

Item(s)	Annual installed capacity prior to substantial expansion	Annual installed capacity after substantial expansion
1.		
2.		
3.		

B. Name and quantity of finished products after expansion.

Item(s)	Production prior to substantial expansion	Production after substantial expansion (Quantity)
1.		
2.		
3.		

7. A. Name of the raw materials (annual requirement)

Item(s)	Annual requirement prior to substantial expansion	Annual requirement after sub- stantial expansion (Quantity)
1.		
2.		
3.		

B. Actual requirement of raw materials.

Item(s)	Actual annual requirement prior to substantial expansion (Quantity)	Actual annual requirement after substantial expansion (Quantity)
1.		
2.		
3.		

8. (a) No. of employees prior to expansion.
 (b) No. of employees after expansion.
 (c) Percentage of APST employees in the Unit.
9. Date of approval of the proposal for granting Eligibility Certificate.
10. Eligibility Certificate issued for the incentives:

Incentive	Period of validity
(i)	

Signature of the competent authority.

Office seal

Dated :

Place :

APPLICATION FORM FOR GRANT OF ELIGIBILITY CERTIFICATE FOR CLAIMING INCENTIVES UNDER STATE INDUSTRIAL POLICY 2008 OF ARUNACHAL PRADESH

[Category "C" Units]

1. (a) Name of the Unit
- (b) Office address with telephone No. (if any)
- (c) Factory address with telephone No. (if any)
2. (a) Constitution of the unit (please specify whether proprietorship /Partnership/Private Limited Company/ Co-operative Society).
- (b) Name(s), permanent address(es) and present address(es) of the Proprietory/Partners/Directors of the Board of Directors/Secretary and President of the Co-operative/Trustee with the mention of their permanent Account Number (PAN) if any given by the Income Tax authority.
- (c) Date of Registration under the Companies Act/ of the concerned Act (The Act should be clearly stated)
- (d) Address of Registered Office of the company.
- (e) Arunachal Pradesh Good Tax Act Registration No.
- (f) Valid Trading Licence No. & Date.
3. Details of Registration of the Unit under MSME
 - (i) EM Part-I Registration No.
 - (ii) EM Part -II Registration No.
 - (iii) Large
Number and date of Industrial License/
Letter of Indent/Industrial Entrepreneurs
Memorandum...
4. (a) Subsidy Registration Number.
 - (i) Common Subsidy Registration Number and Date under NEIIPP2007
 - (ii) Transport Subsidy Scheme Registration Number and Date.
5. Details of the Land and Buildings of the unit.
 - A. Details of land :
 - (i) Please specify, whether the land is Private/Leased

- (ii) If own land :
- (a) Specify the mode of owning such as by way of inheritance, gift or purchase etc.
 - (b) Total area
 - (c) Location.
 - (d) Allotment Number & Date.
- (iii) If held under lease :
- (a) Name and address of the owner of the land
 - (b) Total area of the land.
 - (c) Date of agreement of lease
Date of registration of the lease and
 - (d) Amount paid for the lease agreement.
 - (e) Lease Deed of the agreement period as per the registered deed of the agreement.
- (iv) If the land allotted by the Government / Government agencies :
- (a) Name of the agency.
 - (b) Date of agreement
 - (c) Annual rent /premium payable.
 - (d) Total area allotted and its location.
- B. Details of building :
- I. Whether the factory building has been constructed, if so :
Total area under construction.
 - II. If factory shed has been allotted by the Government agencies:
 - (a) Name of the agency
 - (b) Total covered area and open area allotted
 - (c) Annual rent fixed for the premises including the shed and the open space
 - (e) Date of agreement
 - (f) Total floor area.
 - III. If the premises have been rented from private parties:
 - (a) Name and address of the owner of the premises
 - (b) Total floor area with the location of the premises
 - (c) Date of the agreement in respect of rent.
 - (d) Annual rent for the premises.
7. (a) Whether the Project Report has been prepared and it so.
(b) Name of the Consultant.
(c) Amount Paid as Consultancy Fee.
8. Capital Investment :
- (i) Land
 - (ii) Site development
 - (iii) Building
 - (a) Office building
 - (b) Factory building
 - (iv) Plant and Machinery
 - (v) Accessories
 - (vi) Installation and electrification.
 - (vii) Other fixed assests
- Preliminary & preoperative expanses
- Total:
9. Means of finance :
- (i) Equity Capital
 - (ii) Margin Money
 - (iii) Share Capital from the Government
 - (iv) Any other sources.
 - (v) Borrowing.

10. Financial Assistants received:

- (i) Name(s) of the financial Institution(s)
- (ii) Amount Sanctioned
- (iii) Term Loan
 - (a) Date of Sanctioned
 - (b) Amount Sanctioned :
 - (c) Amount disbursed till date :
 - (d) Name of the Institution(s)
- (iv) Working Capital
 - (a) Date of Sanctioned
 - (b) Amount Sanctioned :
 - (c) Amount disbursed till date :
 - (d) Name of the Institution(s)

11. Power etc.

- (a) Actual Power requirement
- (b) Date of sanction of power and quantum
- (c) Date of approval of Test report
- (d) Connected load and Date of Connection.
- (e) Meter allotted and its number
- (f) First bill and money receipt No. and date.
- (g) Average power requirement (in Kwh).

12. Date of commencement of production.

13. Details of the production of the unit :

(please furnish information for last 3 years)

Sl. No.	Name(s) of Product(s)	Annual Installed capacity		Actual Production during the last year/from the date of going into Commercial production to the date of submission of the application.		Remarks.
		Quantity	Value in rupees	Quantity	Value in rupees	
A	B	C	D	E	F	G
1.						
2.						
3.						
4.						
5.						
6.						

14. Raw Materials :

(a) Details of Raw materials utilized by the unit :

Sl. No.	Name(s) of the raw materials	Annual requirement		utilisation during the last year or from the date of going into commercial production to the date of submission of the application.		Remarks.
		Quantity	Value in rupees	Quantity	Value in rupees	
1	2	3	4	5	6	7
1.						
2.						
3.						
4.						
5.						

(b) Source(s) of Raw materials utilised by the unit :

Sl. No.	Name(s) of the raw materials	Whether the source of supply is within the State/outside/State	Name and address of the supplier of raw material(s) Private/Government Organization/Public Sector undertakings.
1	2	3	4
1.			
2.			
3.			
4.			

15. Sales of finished products(s) :

Sl. No.	Name(s) of Products(s)	Product(s) sold during the last year/from the date of going into commercial production to the date of submission of the Application				Remarks
		Within the State		Outside the State		
		Quantity	Value in rupees	Quantity	Value in rupees	
1	2	3	4	5	6	7
1.						
2.						
3.						
4.						

16. Subsidies availed by the Unit :

Schemes Name	Year	Amount	Year	Amount	Year	Amount	Year	Amount.
1.	2	3	4	5	6	7	8	9
Total :								

17. Employment position in the Unit :

Sl. No.	Category	No. of employees, who are		Total	Remarks
		APST	NON-APST		
1	2	3	4	5	6
1.	Managerial				
2.	Supervisory				
3.	Skilled				
4.	Semi skilled				
5.	Others				
	Total :				

18. Eligibility Certificate applied for the incentives :

Sl. No.	Name of the incentive(s) applied for	Period of applicability
1	2	3
1.		

19. Declaration :

I/We hereby solemnly declare that the information furnished in this application for the grant of Eligibility Certificate claiming the various incentives are correct and true to the best of my/our knowledge and belief.

Signature of the applicant(s)

Seal

Place.....

Date.....

Certificate from the Registered Chartered Accountant

I/We hereby certify that M/s.....(name of the unit) has made the following capital investment in their unit prior going into commercial production on at for manufacturing of by the unit.

Sl. No.	Item(s) of Fixed Assets	Value in Rupees
1.	Cost of land including the purchase value, registration etc.	
2.	Cost of development of land including boundary wall, approached road, if any (please specify).	
3.	(a) Cost of the building. (b) Office building. (c) Architect's fees.	
4.	Cost on plant and machinery.	
5.	Accessories.	
6.	Electrical installation.	
7.	Loading, unloading, transportation, octroi duties, erection expenses etc.	
8.	Pre-operative and preliminary expenses to be capitalized.	
9.	Miscellaneous fixed assets.	

I/We have checked the books of accounts inclusive of the invoices etc. and certify that the aforesaid information are verified and certified to be true. I/We also certify that all the aforesaid items have been duly paid for and no credit is arisen there against in the books of the unit.

Date :

Place :

Signature of the Chartered Accountant

Registration No.

Certified/attested photocopies of the documents to be submitted alongwith the Application in Annexure-III of Category "C"

1. Constitution of the unit.

- (d) In case of partnership unit, registered deed of partnership with general power of attorney.
- (e) In case of private limited/public limited company :
- Registration certificate under the Companies Act :
 - Memorandum and Articles of Associations :
 - List of board of Directors :
- (f) In case of co-operative society:
- Resolution of the general body for registration of the unit under MSME, if any :
 - Registration certificate :
 - Memorandum of Articles of Association :

2. (a) Constitution of the Unit.
 (b) Name and address of the Proprietor/
 Partners/Board of Directors/Secretary and
 President of the Co-operative Society/Trustee
 (c) Permanent Account No. (PAN) issued if any by
 the Income Tax Authority in respect of the Unit.
 (d) Permanent Account No. (PAN) issued if any by the
 Income Tax Authority in respect of the Proprietor/
 Partners/Board of Directors/Secretary and President
 of the Co-operative Society/Trustee.

3. (a) Date of commencement of commercial production.

4. (a) EM-Pt-I and II No and Date

5. (a) Registration No. and Date under Arunachal Pradesh
 Goods Tax Act, 2005.

6. Fixed capital investment.

- (a) Land
 (b) Building connected directly with Manufacturing process.
 (c) Plant and machinery.

Total :

7. Name of the finished products.

Item(s)	Annual installed capacity.
1.	

8. Name of the raw materials Annual requirement

1.	
2.	
3.	

9. (a) No. of employees.

(b) Percentage of APST in the Unit

10. (a) Date of approval of the Unit under the Scheme.

11. Eligibility Certificate issued for the incentives Period of validity

1.	
2.	

Signature of the Competent authority,

Office Seal

Date :

Place :

M. Pertin, IAS,
 Commissioner (Industries),
 Government of Arunachal Pradesh,
 Itanagar.